

Access DocuSign

Access **DocuSign** through the OneCampus Portal

<https://one.purdue.edu>

Login using your Purdue career account user ID and password



DocuSign - Access to the University electronic signature system.
DocuSign End User Training: **Sign Up**



Adjusting Account Preferences

Senders may wish to adjust their account preferences, specifically **Email Notifications** (if sending many documents)

In the upper right corner, click the circle with your initials

Choose **My Preferences**

